

Department of Teaching, Learning, and Leadership
Undergraduate Advisement Guidelines; P-3, K-6, P-12, and 6-12

1) UNAE-mail

- x Check UNAE-mail several times per week to avoid missing important information.

2) Advisor(s)

- x Education advisor will be assigned upon completion of 45 credit hours. This is the primary advisor.
- x Education majors (6-12, P-12 ONLY) should visit the department of teaching field for assignment of a content advisor.
- x Meet with primary advisor during advisement each semester for issuance of registration P59 0 mp. 689 0 T r d e n t s T E P _ M a j o r s . o v e r
Check the following link for specific due dates
<https://una.edu/education/education-preparation>

5) GPA Requirements for Undergraduate Admittance to TEP

- x Undergraduate GPA requirements for the Teacher Education Program are:
2.75 Institutional, 2.50 Overall, 3.0 Professional Studies and 2.75 Teaching Field

6) 4-year Plan

- x All courses must be completed prior to internship. Plan accordingly paying special attention to prerequisites.
- x Keep track of when classes are offered so graduation is not delayed.
- x It is the student's responsibility to read the catalog, create ~~the~~ a plan, and register for the appropriate classes.
- x Updated 4-year plans should be brought to all advisement sessions.

7) Financial Aid

- x Student Financial Services located in the Commons is available to assist with financial aid for those who qualify.
Student Financial Services The Commons Building, 3rd floor : P256.765.4278
Email: sfins@una.edu Website: <https://www.una.edu/financialaid/>

8) Praxis

- x For an overview of Praxis subject areas and resources see the following link: <http://www.ets.org/praxis/prepare/materials>
- x See your Education advisor to determine the most appropriate time