



## UNA Staff Senate

Jan 2023

10:00AM GUC200

- I. Call to Order – President Melissa Boston called the meeting to order at 10:01 a.m.
- II. Roll Call (Senators, Broxies, Visitors) Roll call Members present and comprising a quorum were: Ms. Michele Aycock, Laura Beasley, Ms. Melissa Boston, Ms. Sheena Burgreen, Ms. LaNita Crews, Mr. Jose Figueroa rCifuentes, Mrs. Brian Ford, Ms. Marissa Gatlin, Ms. Lindsey Goodale, Scott Heath, Ms. Sara Beth Humphres, Ms. Janet Jones, Ms. Joy Kelly, Jeremy Martin, Ms. Jacinta Mastin, Mickey Price, Dr. Kalaen Richards, Ms. Amy Thompson, Ms. Debbie Williams, Mrs. Melissa Williams, Ms. Erin Wittscheck, Mr. Jeremy Woods, and Ms. Jocelyn Wright.
- III. Special Guests – Dr. Tim Director of University Police, Mr. Andre Barnes, and University Police Chief, Mr. Les Jackson attended meeting to discuss the department's general assessment. The assessment is designed to provide feedback and offer suggestions to help UNA operate under "best practice". Mr. Barnes invited everyone to email him with concerns or suggestions at [abarnes11@und.edu](mailto:abarnes11@und.edu) his hope to provide the University Police Department the opportunity for enhancement and growth.
- IV. Approval of Agenda – Ms. Laura Beasley made motion to approve the agenda. Mr. Jeremy Woods seconded and the motion carried.
- V. Approval of Minutes
  - a. December 2022 Minutes – Ms. Amy Thompson made motion to approve the agenda. Ms. Michele Aycock seconded and the motion carried.
- VI. Staff Senate President's Report
  - a. Cookies and Cocoa Event – December's event for campus staff was a big success and all groups were well represented. A similar event will be held in the spring semester.
- VII. Committee Reports
  - a. Staff Attitude Survey (Ms. Melissa Boston) – This committee will meet in January. The goal is to have the survey dispersed to campus before the spring semester ends to improve participation.
  - b. Staff Merit – No Update

- c. Staff Visibility (Mr. Brian Ford) – Cookies and Cocoa event was very successful and had a great turnout. Planning to have a business card to handout at these events that lists the Staff Senate website so that staff can easily look up their representative and other information.
  - d. Distinguished Staff Employee of the Year (Mr. Brian Ford) A Digest announcement will be going out this week calling for nominations. Deadline is March 3, 2023.
  - e. Terminal Degree Assistance Committee (Mr. Brian Ford) – An announcement will go out this month for those who are interested in applying.
- VIII. Unfinished Business
- a. Internal Controls Policy Continued until next meeting.
  - b. Question about health benefits Continued next meeting.
- IX. New Business- No new business.
- X. Discussion- None.
- XI. Announcements- Founder's Day (Wear Purple) – January 11, 2023  
MLK Jr. Day January 16, 2023 (University Closed)
- XII. Adjournment – Ms. Jocelyn ~~Wright~~.