

Minutes of the Meeting of January 20, 2016  
GUC 207

The Safety & Emergency Preparedness Committee (SEP) met on January 20, 2016, in the Guillot University Center, Room 207. The following members were present: Ms. Teresa Dawson, Chief Kevin Gillilan, Dr. Donna Lefort, Mr. Randall Phifer, Mr. Stephen Putman, Dr. Chong Qiu, Mr. David Shields, Mr. Mike Thompson, and Dr. Suzanne Zurinsky.

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Mr. Michael Gautney, committee chair, called the meeting to order at approximately 3:35 p.m. A quorum was present.

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The agenda and the October 21, 2015, minutes were approved by acclamation.

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- a. Bicycle and Personal Transportation Devices Draft Policy – Chief Gillilan is adding language to the policy regarding hover boards.
  - b. Request for Exploration of New Alert Notification Technologies – Chief Gillilan is exploring the option of using the Lauderdale County Emergency Management Agency's system, which is more affordable than our current system. We are currently in the middle of the contract year with the current system. Mr. Putman said that IT is looking at a company for the new phone system that has an option for emergency notifications. Chief is talking to POM, a company that provides a product which functions like a mobile, blue-light phone. He will bring company reps to campus for a demonstration.
  - c. Building Coordinators and Floor Leaders List – Chair Gautney has received some feedback from committee members but still needs input from some departments to identify the coordinators/leaders. When this list is complete, training for these individuals will be implemented.
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- a. Campus Safety Task Force Recommendations – Chief Gillilan and Chair Gautney have discussed the recommendations made by the Campus Safety Task Force and are preparing responses. The SEP committee discussed the responses to each of the recommendations and made suggestions that will be incorporated before submission to the Shared Governance Executive Committee.
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The next meeting is scheduled for Wednesday, February 17, 2016, at 3:30 p.m., in GUC 207. VP Shields congratulated Mr. Gautney and Mr. Thompson for their work on the new carillon system, which, in addition to playing the chimes, also provides the capability of making campus announcements. Dr. Zurinsky thanked Chief Gillilan for his collaboration with the city to have pedestrian lights installed at the intersection of Irvine and Pine Streets.

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The meeting adjourned at approximately 4:45 p.m.