

ANNUAL REPORT

Undergraduate Readmissions Committee

**University of North Alabama
Florence, Alabama**

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Committee Chair (2022-2023)

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Date submitted

Submitted to: Kristy Oden
Chair, SÆC (2022-2023)

Date received

UNIVERSITY OF NORTH ALABAMA

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I. Executive Summary

The committee met twice during the 2022-23 academic year. These meetings were held through Zoom. In January 2023, the committee reinstated a policy where students could present their case for readmission to the committee in person. The committee continued the practice throughout the 2022-23 meetings. Committee members asked the students questions that encouraged them to elaborate on the responses given on the readmission application.

II. The Committee's Charge

1. To serve as an advisory committee on undergraduate readmissions and allied issues.
2. To serve as a board of appeal on undergraduate readmissions.
3. To gather information on undergraduate readmissions and allied issues and assess university performance in these areas in light of the information obtained.
4. To propose changes in university policy and procedures on undergraduate readmissions and allied issues.
5. To handle any proposals the committee may make affecting university policy according to the section C.2 "Shared Governance Procedure for Policy Change Recommendations."
6. To submit a final written report electronically by the first day of fall semester to the Provost and Executive Vice President for Academic Affairs with a copy sent to the Chair of the SGEC.

III. The Committee met on the following dates: August 15, 2022 and January 9, 2023

IV. What were the Committee's actions and accomplishments this year relative to each of the items of the charge?

1. The committee served as a board of appeal for undergraduate readmissions as listed in the committee charge. The committee acted in an advisory capacity to students who appeared before the committee in terms of credit hour enrollments, participation in counseling services and other University services. The committee heard five appeals from students with more than one academic suspension. Of the five students who appealed, one was denied (both for fall and spring semesters; two of the five appeals) and three were readmitted. The student who was denied twice had, in the August meeting, been advised of a one-year academic suspension but chose to resubmit for the spring 2023 term anyway. The committee continued with

a short interview of candidates and intends to continue this practice going forward as it allows students an opportunity to expand on the answers given on the application. (Items 1 through 3 in the Committee's charge.)

2. The committee did not make proposals that would affect items 4 and 5 of the charge. This report will fulfill item 6.

I. What were the Committee's formal recommendations?
The Committee has no formal recommendations.

II. What does the Committee plan to accomplish

A. In the coming year?

The committee will review applications of students wishing to be readmitted to the university after academic suspension and will conduct interviews with those students to aid in the decision-making process.

B. In future years?

The committee intends to continue to review applications and interviews of students applying for readmission. Additionally, the committee would like to explore adding letters of support from relevant community members (for instance, CARE Team manager, former instructors) to the application process.

III. What are the Committee's weaknesses?

The Committee did not identify any weaknesses in our process for this academic year.

A. What can the Shared Governance Committee help you do to address the weaknesses?

N/A.

IV. Comments: