

# ANNUAL REPORT

## HUMAN RESEARCH PARTICIPANTS COMMITTEE (IRB)

University of North Alabama  
Florence, Alabama

. U L V W \ 2 G H Q  
Committee Chair

\_\_\_\_\_  
Date submitted

Submitted to: Dr. 5 R V V \$ O H [ D President for Academic Affairs and Provost

\_\_\_\_\_  
Date received

# UNIVERSITY OF NORTH ALABAMA

## ANNUAL REPORT

201 /201

### , ExecutiveSummary

As of 0 D \ , 1 research proposals were submitted, with receiving  
approval of the Institutional Review Board (IRB) and the University Research Committee.  
FRPPHQWV EXW QR IDUSHO SFRG WDWLQJ RLY DO  
review. 6 XEPLV VLRQV ZLOO EH DFFHSWHG IRU WKH  
2 Q H report of R W Research Non-compliance w D V reported. As of th L V  
SRW Non-Compliance issues, W ZDV GHWHUPLQH G WKDW D SRW H  
RFFXUUHG V

On 1 R Y H P E H U HSCmet and reviewed 1 proposal submitted under the direction of Dr. / D X U D in the Department of H P E R. The committee made several recommendations. The proposal was resubmitted and ultimately approved by R Y H P E H U.

The HSC met and reviewed 1 proposal submitted under the direction of D P H V \* U H H Q in the Department of H P E R on February 15, 201. The committee asked for a small number of clarifications regarding procedures and updates. The proposal received final approval on H E U X D U.

The full committee L V L Q W K H SURFHVV RI DQ RQOLQH H EXVL SURSRVDO VXEPLWWHG XQ G ZUH QWK H XGJSUKH FWHLORDQWRIG' U XVHG RI D YXOQHUDEOH SRSXODWLRQ 2XWFRPH LV

IV. What were the Committee's actions and accomplishments this year relative to each of the items of the charge?

7 K U research proposals received full review and subsequent approval from HSC. Of the remaining submissions, 1 were reviewed solely by the chair, with the vice-chair reviewing 2 submissions (research proposals submitted by FKL DUV FROOHJH \$ Q G H). D Y S R Q O R F O H V Z S H R I 1 X U V L Q J continued to review the NIA and HHS IRB Policies. UNA's website was updated WKURXJKRXXW WKH \HDU 7KH ,5% FRPPLWWHH LV SL C )XOO 5HYLHZV DQG ILOODEOH RQOLQH ,5% IRUPV

9 What were the Committee's formal recommendations?

HSC recommends that we continue to look into a mechanism for updating the website to allow for proposals to be directly uploaded on the website instead of being emailed. We also recommend that we explore the possibility of working on developing a formal cooperative agreement policy for instances in which researchers from other universities with prior IRB approval wish to collect data at UNA.

9, What does the Committee plan to accomplish

\$ In the coming year?

The committee will also aim to continue to improve efficiency of the IRB process in order to review proposals in a timely fashion.

% In future years?

Future years' goals will be similar to the above stated goals.

9,, What are the Committee's weaknesses?

The HSC committee worked very well together this past year. However, there are typically 1-2 committee members that are either non-responsive or provide minimal effort. It will be important for the new chair to establish expectations at the first meeting and hold committee members accountable for their actions.

A. What can the Shared Governance Committee help you do to address the weaknesses?

We believe this is an internal issue that can be addressed within the committee. If issues continue to arise, Shared Governance may be able to assist the HSC by removing any members who are not meeting expectations.

VIII. Comments.

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WR FRQWLQXH WR JURZ ZLWK WKH H[SDQGLQJ SURJ  
FKDLU KDV WULHG WR PDLQWDLQ D IDVW SDFHG WX  
H[SHGLWHG SURSRVDOV DQG KIRK. The committee is  
is appreciative of the recognition of the time commitment necessary to review  
these proposals by the VPAA's Office. By providing a course release to the  
chair, this will allow him or her to work more efficiently. However, if the  
upward trend in submissions continues, it may be necessary to consider hiring  
a part-time staff member with experience reviewing IRB proposals, or elect  
College IRB co-chairs to lessen the burden on the HS Chair.