

**SHARED GOVERNANCE EXECUTIVE COMMITTEE
MINUTES OF THE MEETING OF SEPTEMBER 10, 2012
3:30 P.M., UNA BOARD ROOM**

The Shared Governance Executive Committee met at 3:30 p.m. on Monday, September 10, 2012, in the UNA Board Room. The following members were present: Mr. James B. Eubanks, Dr. Vagn K. Hansen, Dr. Marilyn B. Lee, Ms. Jennifer L. Sharp, Dr. Richard A. Statom, Dr. John G. Thornell, and Ms. Darlene P. Townsend. Dr. Larry W. Adams, Vice Chairperson, presided.

Call of Meeting to Order

Vice Chair Adams called the meeting to order.

Approval of the Agenda

Dr. Statom moved approval and Ms. Townsend seconded the motion. The motion was approved unanimously.

Approval of the Minutes of the Meeting of August 27, 2012

Dr. Thornell moved approval and Dr. Statom seconded the motion. The motion was approved unanimously.

Report of the Chair

Vice Chair Adams summarized the status of the following proposals: proposal to change *Faculty Handbook* Section 2.4.2. (Promotion/Terminal Degree); change of status of the University Scholarship Committee from Ad Hoc to Full Committee Outside of Shared Governance; revisions to Academic Requirements and Procedures (Regarding Last Date of Attendance) in *Undergraduate Catalog*; compensation for faculty involved in teaching abroad program: review of outcome, response to an inquiry; communication of any correspondence to SGEC Chair and Ms. Renee Vandiver to assist in tracking; Phyllis Underwood and Renee Vandiver will coordinate appropriate documents to the Shared Governance website.

Unfinished Business – Proposal from Faculty and Staff Welfare Committee to delete items # 2 and #3 from their charge – Approved by the SGEC on 8-29-11. Chair Richard Statom reported that the President expressed a strong interest that these charges are not dropped from the accountability of appropriate groups (SGEC minutes, 9-12-11). The proposal is currently held in the President's Office so the actual outcome of this proposal will be clarified.

By consensus, it was determined that the Presidents of the Faculty Senate and Staff Senate would seek approval from their respective entities to add items #2 and #3 to the Faculty Senate Constitution and to the Staff Senate Bylaws so that these charges are not dropped from

the accountability of the appropriate groups. Darlene Townsend indicated it might take some time to achieve the change to the FS Constitution since changes require a 2/3 vote of the faculty.

Staff Senate Proposals for Increased Staff Membership on Committees

Dr. Statom made a motion and Dr. Hansen seconded the motion to submit a request to all shared governance committees asking for a review and advisement concerning the following relative to the respective committee: size, functionality, and representation of appropriate constituency. The motion was approved unanimously.

Proposed Assignment Changes to Shared Governance Committees

Dr. Statom moved approval and Ms. Sharp seconded the motion to recommend to
President of the University of Central Florida (UCF) (Ta) 72.654.32-3220. This [approved] (ans) 0319. Title (F) 3 of (Ta) 72-6