Information Security Awareness Training Program

I.   Purpose

The University of North Alabama (UNA) administration takes protecting the University, its intellectual property and any personal or confidential information extremely seriously. To help protect these interests, an information security awareness training program is being provided. This program is intended to set the training standards for all employees at the University of North Alabama, including, but not limited to: university administration; faculty (including full-time, part-time and adjunct); full-time, part-time, and temporary staff; and student employees all of whom are provided service or information by access to university information systems. The success of the University's security awareness training program depends on the ability of all users to work toward a common goal of protecting the University's information and related technical resources.

II.   Scope

This program refers to all University information resources whether individually con administration, research, teaching or other purposes. It is the intent of this program to help users be aw of actions they can take to better protect the University's information as well as their personal informati These actions include, but are not limited to: proper password usage, data backup, proper antivirus protection, reporting any suspected incidents or violations of security policy, and following rules estab to avoid social engineering attacks.

III.   Requirements

All employees referenced in paragcnph I above cill be cequired to participate in cnnucl online

For more information regarding security issues, training, concerns, or questions, please contact the Office of Information Technology Services via e-mail at infosec@una.edu, call 256.765.4865 during normal business hours, or visit the ITS department's website at http://www.una.edu/its/technology-security/index.html at any time.