

By-Laws  
College of Arts, Sciences, and Engineering (CASE)  
University of North Alabama

I. Purpose

These by-laws for the College of Arts, Sciences, and Engineering define and describe the organization, procedures, authority, nature of faculty, and process for faculty governance of the College in relation to the Dean's office. They also define committee structure and allow for by-laws revision as necessary.

II. Faculty

The University Faculty is composed of all full-time persons holding tenure-track or non-tenure-track appointments in faculty rank (professor, associate professor, assistant professor, senior lecturer, lecturer/instructor), and such other persons as may be so designated on the recommendation of the President and the approval of the Board of Trustees.

These are the categories of voting faculty in the College of Arts, Sciences, and Engineering: Tenured, Tenure Track, and Non-Tenure Track. Faculty from Military Science will be voting faculty unless otherwise specified. Non-voting members include Visiting Professors, adjunct faculty, and part-time faculty as noted in the Faculty Handbook. Staff members of the College will not vote on College business unless otherwise specified.

III. Meetings

V.

responsibilities. The Associate Dean(s) will act as presiding officer of all assembled meetings in the absence of the Dean of the College.

## VI. Department Chairs

sciences, humanities, and the performing & fine arts in the College of Arts, Sciences, and Engineering. An Associate Dean will be a nonvoting member of the committee.

#### B. Budget Committee

##### Charge:

The budget committee will review departmental requests and make recommendations to the Dean. Approved requests will be forwarded by the Dean to the appropriate University

Membership:

The Dean will appoint the members of this committee from the faculty-at-large from the College of Arts, Sciences, and Engineering. A staff member will be appointed as a member of the committee and will be a voting member of this committee. An Associate Dean will be a nonvoting member of the committee.

#### E. Faculty Research and Development Committee

Charge:

This committee will receive proposals for the College faculty for research projects and faculty development projects. The committee will recommend funding of proposals based on merit and availability of College funds.

Membership:

This committee will have representation (one faculty member) from each of the departments of the College, except Military Science. An Associate Dean will be a nonvoting member of the committee.

#### F. By-laws Committee

Charge:

The By-laws Committee will be responsible to maintain the by-laws of the College of Arts, Sciences, and Engineering as an active document. The committee will receive proposed amendments to the bylaws from the faculty and College administration. When the by-laws are amended, the committee will ensure the updating of the by-laws.

Membership:

The By-laws Committee shall have at least seven members appointed by the Dean from the faculty-at-large in the College of Arts, Sciences, and Engineering. An Associate Dean will be a nonvoting member of the committee.

#### G. Graduate Committee

Charge:

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Committee will also review graduate student appeals for reinstatement following dismissal from their program.

