

**MINUTES OF THE BOARD OF TRUSTEES
UNIVERSITY OF NORTH ALABAMA
FLORENCE, ALABAMA
9:00 a.m., Friday, June 5, 2020**

The Board of Trustees for the University of North Alabama met on Friday, June 5, 2020, in accordance with Section 16-6-1 of the Code of Alabama (now more commonly known as the Alabama Code) at 9:00 a.m. on Friday, June 5, 2020, in a virtual meeting. The meeting was conducted by video conference by Governor Kay Ivey in accordance with Executive Order No. 119, signed on March 11, 2020, regarding the COVID-19 pandemic. A letter from the Governor's office dated May 15, 2020, requested that the Board of Trustees meet on Friday, June 5, 2020, at 9:00 a.m. The meeting was held via Zoom. The agenda, proposed resolutions, and supporting documents for items on the agenda were made available for individual electronic access to Board members on May 15, 2020.

The Board President Pro Tempore, Dr. Stephen Russell, called the meeting to order at 9:06 a.m.

I. INVOCATION

Trustee Will Trapp offered the opening invocation.

II. ROLL CALL

President Kenneth D. Kitts called the roll, and the following members were in attendance:

Trustee Marty Abrams	Trustee Michael Maples	Trustee Gary Smith
Trustee Joel Anderson	Trustee Terrell Muellette	Trustee Will Trapp
Trustee Wendell Gunn	Trustee Stephen Pierce	Trustee Anne Whitaker
Trustee Libby Jordan	Trustee Stephen Russell	

Therefore, a quorum was present. Ex officio member Governor Kay Ivey was absent.

Other persons present for all or part of the meeting:

- Dr. Ross Alexander, Provost and Executive Vice President for Academic Affairs
- Ms. Amber File-Morgan, Chief of Staff and General Counsel
- Dr. Kimberly Greenway, Vice President for Student Affairs
- Mr. Kevin Haslam, Vice President for University Advancement
- Mr. Mark Linder, Athletics Director
- Mr. Ron Patterson, Vice President for Diversity, Equity, and Inclusion
- Mr. Evan Thornton, Vice President for Business and Financial Affairs
- Dr. Sara Lynn Baird, Dean of the College of Arts and Sciences
- Dr. Roy Borah, Senior Associate Vice President for Academic Affairs

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- Dr. Victoria Burton, Dean of Honors College
- Dr. Gregory Cantrell, Dean of the College of Business
- Ms. Michelle Tubanks, Director of University Relations and Marketing
- Mr. Taylor Gordon, President of Student Government
- Dr. Margaret Greig, Associate Director of the Center for Innovation and Human Sciences
- Mr. Joseph McFee, Director of Educational Technology Services
- Mr. Jim Page, New Member of the JNA Board of Academic Affairs
- Dr. Arlene Peterson, Vice Provost for Academic Affairs
- Dr. Victoria Pierce, Dean of the Anderson College of Health Professions
- Mr. James Russell, Instructor, Designer in Educational Technology Services
- Ms. Nancy Safford, New Member of UNA Board of Administration
- Ms. Rebecca Serrill, Senior Assistant to the President
- Ms. Ann Thompson, President of Staff Senate
- Dr. Lawrence Williams, President of Faculty Senate
- Dr. Charles Zhang, Senior Vice Provost for Global Affairs
- Mr. Michael Lebert, *TimesLedger* reporter

III. APPROVAL OF AGENDA

Mr. Russell submitted today's meeting agenda for second by Mr. Olette, the agenda was approved upon motion by Mr. Pierce and as presented.

IV. APPROVAL OF CONSTITUTIVE AGENDA

- Mr. Russell submitted the following items for collective approval:
- A. Minutes of March 6, 2020, Quarterly Executive Meeting
 - B. Resolution of Commencement to Sam Williams, President of the University of North Carolina
 - C. Resolution of Commencement to Lee Rama, 2020 Faculty Senate President,
 - D. Resolution of Commencement to Amy Rama, 2019-2020 Staff Senate President,

Upon motion by Ms. Whitaker and second by Mr. Russell, the agenda items above were approved separately and severally by the Board of Trustees.

V. REPORT OF THE Q&A ON EXECUTIVE

NT AND NCIL DIVISIONAL ANNUAL REPORTS

Dr. Kitts gave a brief summary of the impact of COVID-19 on the UNA campus. Mr. Trapp presented the internal Coronavirus Advisory Committee report for this spring.

Dr. Kitts presented a prepared text. Remarks included enrollment to increase awareness of diversity, equity, and inclusion. He commended the work of the senior administration and thanked them for its handling of the pandemic situation as it unfolded.

There were no questions raised.

regard to the annual divisional report.

VI. ACADEMIC AFFAIRS MATTERS

ENROLLMENT MANAGEMENT COMMITTEE

Committee chair Trapp reviewed the meeting on June 4.

on today's agenda that stemmed from this committee.

A. Resolution to Change Name of the Department of Finance, Economics, and Data Analytics

to add a Major in Data Analytics to include a Change in the Department of Finance, Economics, and Data Analytics

With the recommendation of the Committee and upon approval by unanimous vote.

Academic Affairs and Enrollment Management Mr. Trapp and second by Dr. Gunter, the resolution was approved.

B. Resolution to Create a Micro-Credential in the Area of Early Childhood Education

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With the recommendation of the Committee and upon approval by unanimous vote.

Academic Affairs and Enrollment Management Mr. Trapp and second by Mr. Ouellette, the resolution was approved.

C. Resolution to Create Graduate Micro-Credentials/Certificates in Leadership, Information Management, Human Resource Management, Financial Analysis, Professional Selling, and Global Business

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With the recommendation of the Committee and upon approval by unanimous vote. Dr. Alexander noted that all seven of these programs have global resonance and significant demand and potential for enrollment growth. He thanked the senior administration for a campus culture that moves expeditiously through the approval process so that these types of programs can quickly be implemented in the marketplace to meet demand.

Academic Affairs and Enrollment Management Mr. Trapp and second by Ms. Whiteaker, the resolution was approved. Dr. Alexander noted that all seven of these programs have global resonance and significant demand and potential for enrollment growth. He thanked the senior administration for a campus culture that moves expeditiously through the approval process so that these types of programs can quickly be implemented in the marketplace to meet demand.

D. Action Items for Year 1 of 2019-2021 Strategic Plan

Dr. Alexander gave an overview of accomplishments with regard to the strategic plan as part of the twice-yearly update shared with trustees. This matter required no action by the Board.

E. Reorganization of Elementary Education and Secondary Education Departments into a Singular "Department of Teaching, Learning, and Leadership"

Dr. Alexander reviewed this information item and advised that the streamlining of undergraduate and graduate degree programs in these academic departments results in cost savings. This matter required no action by the Board.

F. Inaugural Online Education Report

Dr. Alexander noted that the University has a strong team in place to ensure that the high quality of its remote instructional offerings positions UNA well for more growth in the online education market. This matter required no action by the Board.

VII. ADVANCEMENT AND UNIVERSITY RELATIONS COMMITTEE MATTERS

Committee chair Whitaker reported on topics covered during this meeting. The Advancement division continued to perform well during the first third of the year completed, having already achieved 163% of this year's fundraising goal. Its geographical footprint of donors expanded from eight to 17 states last month. Athletics Giving Day last

One information item from the previous day's committee discussion – **Update on UNA Foundation and University Relations** – was on the agenda for the full Board at today's meeting. There were no questions, and the endowment report had been reviewed in the

VIII. CAMPUS LIFE AND ATHLETICS COMMITTEE MATTERS

Committee chair Pierce reported on information items covered during this committee's meeting on June 4. One information item on today's agenda stemmed from discussions in the committee setting: **Update on Transition to NCAA Division I.** UNA Athletics responded to the impact of the COVID-19 pandemic and noted that UNA has now completed Year 2 of its transition to Division I status. The Athletics Department feels confident that the NCAA will view its progress to date as satisfactory and allow UNA to proceed into Transition Year 3. Mr. Lindner also reported on academic accomplishments of student-athletes (e.g., record high overall 3.29 GPA this spring, and a high commendable score of 973 in the latest Academic Progress Report calculations). This information item required no action by the Board.

IX. FINANCE, FACILITIES

AND PERSONNEL

ITEM FIVE MATTERS

Committee Chair Ouellette reported on the various topics discussed during this committee's meeting on June 4 and that are on the agenda for the meeting on June 11.

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A. Review of Financial Information for Quarter Ending March 31, 2020

Information for Quarter Ending March 31, 2020

Ending March 31, 2020

Chair Ouellette reported that the quarterly financial report for the first quarter of 2020 shows a decrease in revenue due to the impact of the COVID-19 pandemic. This item requires the Board's approval.

are thoroughly reviewed and compared to the previous year's data. The University is weathering the pandemic well even as indicated by the Board.

in the committee setting. Revenue in the previous year. This year, the University is weathering the pandemic well even as indicated by the Board.

Mr. Thornton was asked to provide an update on the construction project for the new building. The project is expected to be completed by the fall semester.

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B. Resolution Approving Proposed University Tuition and Fees for the 2020-2021 Academic Year

Proposed University Tuition and Fees for the 2020-2021 Academic Year

Tuition and Fees for the 2020-2021 Academic Year

Chair Ouellette gave an overview of the proposed tuition and fees for the 2020-2021 academic year. The fees are being held flat for the current year. The University is recommending the Board's approval.

view of this resolution. Mr. Thornton noted that the fees have been reduced since that time. Facilities, and Personnel. Mr. Pierce, the resolution was approved by unanimous vote.

explained that tuition charges are being held flat for the current year. The fees for participating in various programs will be handled by the University. The Board's approval was unanimous.

C. Resolution Approving Special Graduate Nurse Practitioner Program

Special Graduate Nurse Practitioner Program

Special Course Fees for the Family Nurse Practitioner Program

Chair Ouellette noted in her report that the general \$30 per hour fee for the specific academic programs, and Personnel. Mr. Anderson, the resolution was approved by unanimous vote.

primary comments that the proposed fee is very different from the general fee at the University. With the recommendation of the Finance, Facilities, and Personnel Committee and upon motion of Mr. Anderson, the resolution was approved by unanimous vote.

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D. Resolution Authorizing the Replacement of the Electrical Associated Equipment and Plumbing System in the Fairison Fountain and Plumbing System

Authorizing the Replacement of the Electrical Associated Equipment and Plumbing System in the Fairison Fountain and Plumbing System

Fairison Fountain and Plumbing System

In view of this resolution with the four property insurance, private. Mr. Thornton recommended the Board's approval by Mr. Ouellette and unanimous vote.

Mr. Ouellette advised that the replacement, as the cost of the equipment, and the sale of the equipment. Mr. Smith recommended the Board's approval by unanimous vote.

no state funds will be used in the replacement. The cost will be covered from the existing funds connected to the original project. With the recommendation of the Finance, Facilities, and Personnel Committee and upon motion of Mr. Smith, the resolution was approved by unanimous vote.

E. Information Items

- (1) **Public Posting of Information** - This information is provided to the public and no action is required.
- (2) **ESCO Project Update** - The project is now 80% complete. The work force is working on the utilities cost savings in this service in this area.
- (3) **Risk Assessment** - This information item reveals no new risks and addresses created internal reports on an annual basis.

None of these information items are on the Board.

Additional updates from:

- Collier Library - to be completed this year.
- The up-to-date energy savings plan.
- Most interior work on the building is fully finished.

X. OTHER BUSINESS

A. Resolution Adopting and Directing Compliance with Section 16-68 of the Code of Alabama

Dr. Alexander explained that this is with recently passed legislation. Mr. Alexander explained that this is with recently passed legislation. Mr. Alexander explained that this is with recently passed legislation.

B. Trustees Annual Report

Mr. Russell noted that this matter is all Board members are asked to send to the President's Office. The same information is for compliance with SACS accreditation.

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